

# INTRODUCTION TO INFORMATION SERVICES AND INFORMATION SECURITY

---



# Outline



How to Prevent Email Social Engineering



YZU Portal



YZU APP



E-mail



Campus Licensed Software



Wireless Network & VPN



# HOW TO PREVENT EMAIL SOCIAL ENGINEERING

---

Introduction to Information Security

# What is Email Social Engineering



- Using email to impersonate others and send phishing emails
- Enticing you to click on email attachments to download malicious software or click on links in the email
- To deceive you into providing sensitive information, such as account passwords, social security numbers, or credit card numbers

# Example : Email Social Engineering

**From:** Data Security Team <datasecurity@facebook-securityalert.com> ↓  
**Sent:** Thursday, April 13, 2023 3:34 PM ↓  
**To:** ↓  
**Subject:** Facebook資料外洩 ↓



Facebook設定 ↓

由於最近發生資料外洩，因此Facebook需要 ↓

您驗證帳號詳情，以確保 ↓

您的憑證未遭到入侵。 ↓

請檢視您的帳號設定 ↓

[檢視帳號設定頁面](#) ↓

此訊息已發送至 sophia@sstun.yzu.edu.tw。如果您日後不想再收到這些Facebook電子郵件，請 [取消訂閱](#)。



**From:** "電子郵件系統管理員" <noreply@asid.net> ↓

**Sent:** Tuesday, November 1, 2022 7:33 AM ↓

**To:** ↓

**Subject:** 驗證警告 ↓

↓

親愛的用戶 ID,;: ↓

↓

您已超出電子郵件的存儲限制，由於系統更新，您需要通過以下方式運行快速電子郵件帳戶驗證。

↓

[確認 E-mail address: oooxxx@saturn.yzu.edu.tw](#) ↓

↓

建議您不要舉報濫用行為。 ↓

電子郵件系統管理員 ↓

版權所有 © 2022 ↓

# The incorrect Email preview mode

檢視 說明 告訴我您想做什麼

顯示焦點收件匣 訊息預覽 日期 寄件者 收件者 類別 反向排序 新增欄 資料夾 讀取資格 待辦事項列 提醒視窗 在新視窗開啟 關閉所有項目

無焦點收件匣 排列方式 版面配置 視窗

搜尋 目前信箱 全部 未讀取 依日期 上

會計室  
重要：111學年度7月關帳通知【不含計畫... (週三) 下午...

各位長官、老師及同仁們，大家好：一、依110年10月7日教育部訪視委員意見；當年度所有帳務之作業程序（含黏存單上首長核章所有帳務之作業程序（含黏存單上首長核

郵局 接號信 (週三) 下午 1:44

Office365Reports@microsoft.com  
Your requested 郵件追蹤報告 - 2023-03-0... (週三) 下午...

Office365Reports@microsoft.com  
Your requested 郵件追蹤報告 - 2023-03-0... (週三) 下午...

秘書室  
★【112學年度計畫預算編列方式及時程... (週三) 下午...  
(112學年度計畫預算編列方式及時程說明)  
112.03.08

電機工程學系乙組  
test (週三) 上午 11:51  
Test- <結束>

管理學院財務金融暨會計碩士班  
歡迎報名【會計師專題研討】3/13(一) 1:10... (週三) 上午...  
【會計師業務專題研討】  
Topic: 遊戲產業-從紅白機到VR, 從掌控遊戲到身歷其境 Speaker: 資誠聯合會計師事

呂文瑜  
公告內容 (週三) 上午 10:50  
請參考, 謝謝! <結束>

應用外語學系  
【歡迎報名參加】應外週系列活動-元智應... (週三) 上午...  
~ 應外週系列活動-元智應外好聲音~ 想要展現你的英文或日文能力, 來一展歌喉嗎?  
加緊腳步來參加比賽拿獎金!! 請填寫以

電機工程學系丙組  
歡迎參加~ 1120322 (三) 18:30 電機系... (週三) 上午...

2023/3/8 (週三) 下午 02:02  
會計室  
重要：111學年度7月關帳通知【不含計畫編號RDxxxx】

收件者 \*\*全校專任老師廣播站;\*\*全校職員廣播站  
副本 \*\*全校一級主管廣播站;\*\*秘書群廣播站;\*會計室廣播站  
這封郵件以高重要性傳送。

111學年度關帳通知公告版final-1120308.pdf  
379 KB

各位長官、老師及同仁們，大家好：

一、依110年10月7日教育部訪視委員意見；當年度所有帳務之作業程序（含黏存單上首長核章），最遲應於當年度(12月31日)或於當學年度(7月31日)完成。（不含校內計畫編號 RDxxxx 者）

二、為符合教育部要求，關帳作業（單據所屬期間 112/01/01~112/7/31），敬請配合以下時程辦理。

三、各單位於下學期辦理業務之經費需求，宜儘早規畫與執行（如涉及採購作業，請備酌採購、採購及交貨期間，其預算執行，建議於3月底前提出，以確保有充裕時間進行採購流程。

謝謝配合！

會計室 敬上

※ 下列關帳作業不包括專案計畫（計畫編號 RDXXXXX），專案計畫關帳注意事項將另 email 通知。  
※ 各項經費報支、系統關帳作業時程

表單類別	單據期間	屬性	截止日			
			各單位系統申請	財管/圖書館驗收	會計室驗收	會計室收件
採購單 (注一)	112/01~112/7	一般件	112/6/5(一)	112/6/20 (二)	112/6/21 (三)	112/7/11(二) 中午 12:00
		自辦件: 資本門	112/6/19(一)			
		自辦件: 經常門	112/7/10(一)			
工程單		一般件	112/6/19(一)			

# The correct Email preview mode

The screenshot shows an email client interface with a blue header bar. The header contains the text "檢視" (View), "說明" (Help), and "告訴我您想做什麼" (Tell me what you want to do). Below the header is a ribbon with various icons and options. The main area displays a list of emails with columns for sender, subject, and received date. The email list is as follows:

寄件者	主旨	收到日期
呂文瑜	郵件	2023/3/8 (週三) 下午 5:01
中國語文學系	111-2中語系文化沙龍系列講座活動公告	2023/3/8 (週三) 下午 4:50
中國語文學系	回收: 111-2中語系文化沙龍系列講座活動公告	2023/3/8 (週三) 下午 4:49
中國語文學系	【墨路相逢】第二十三屆元智文學獎延長徵稿至3月20日	2023/3/8 (週三) 下午 4:07
學務處諮商與就業輔導組	【鹿滾滾~】2023元智校徵系列活動起跑囉!最靠近廠商的距離,找實習、找工作就在6維玻璃屋、R60104、R60105! 現場開放大二以上報...	2023/3/8 (週三) 下午 4:07
林承輝	RE: 60209教室的資訊講桌在登入網路問題	2023/3/8 (週三) 下午 3:54
研發處	Call for Proposal : 國科會112「淨零排放」基於2050淨零減碳之前瞻性科技開發與實踐規劃研究計畫」	2023/3/8 (週三) 下午 3:45
micoshih	【Synology C2】ISAC 研討會後續追蹤 - 元智大學	2023/3/8 (週三) 下午 2:55
會計室	重要: 111學年度7月關帳通知【不含計畫編號RDxxxx】	2023/3/8 (週三) 下午 2:04
郵局	掛號信	2023/3/8 (週三) 下午 1:44

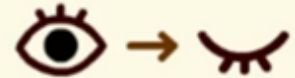
# Disable email preview window and automatic image downloads

- Outlook Setting
- Webmail Setting
- Mobile Device Setting



## Outlook Security Setting

1. Close Reading Pane (Preview Pane)



2. Read Email in Plain Text



3. Disable Attachment Preview



4. Disable Automatic Image Downloads





# YZU PORTAL

---

Introduction to Information System Services

# PORTAL

- Individualized Information Services
- URL : <https://portalx.yzu.edu.tw/>



- For student accounts, please use "S+ student ID".
- For domestic students, the initial login password is your ID number (please use uppercase letters for English characters).
- For non-domestic students, the initial login password is your birthdate in the Gregorian calendar format
- After logging in, please be sure to change your password

元智大學  
YUAN ZE UNIVERSITY

Current Students Prospective Students Faculty/Staff Alumni

Portal Library Freshmen Calendar IT Services EN TW

About YZU Admissions Academics Administration ESDG

元智大學  
Yuan Ze University

Account

Password

reCAPTCHA

Login \*\*Help

Language switching

Hot Page

- Office of Student Affairs
- Library
- Military Education Office
- Physical Education Office
- College of Management
- Department of Electrical Engineering

我的元智 一手搞定

YZU APP 2.1

點名新功能  
只要拿出手機搖一搖  
上課無需等待  
元智APP一定點到你!

App Store Google Play

<http://app.yzu.edu.tw/yzuapp>

Copyright © 2013 元智大學 • 諮詢電話：(03)4638800#3110 • 意見信箱 [issys@saturn.yzu.edu.tw](mailto:issys@saturn.yzu.edu.tw)

# Portal Homepage Functionality

1.Exclusive Page

2.Application System

3.Dynamic wall

4.Individual Calendar

The screenshot shows a university portal homepage with the following sections and annotations:

- 1. Exclusive Page:** A sidebar menu on the left containing "Affiliated Pages" (Human Factors(I), Engineering Statistics, Japanese(I), Badminton, Introduction to Service Sciences, Product Design, Database Management Systems, Manufacturing Processes, Industrial Engineering IIIA, Department of Industrial Engineering and Management) and "Subscribed Pages" (Application Systems, Personal Profile, Basic Information, Add to Quick Links, Enrollment Certificate, Nick Name, Activity Sign-up, My Library, Parent Portal, College Students' Check).
- 2. Application System:** A section titled "Application Systems" in the sidebar, which is part of the "Subscribed Pages" group.
- 3. Dynamic wall:** A central "To-Do List" section displaying a list of tasks with deadlines and remaining time, such as "【作業】[服務科學導論IE244] 學期專題報告投影片 -2天9時31分" and "【作業】[服務科學導論IE244] Assignment-2 27天14時28分".
- 4. Individual Calendar:** A calendar widget on the right showing "October 2023" and "2023年10月23日". Below the calendar are sections for "My Schedule" and "YZU Schedule" with detailed task listings.

# Portal Homepage Functionality

Language Switching

The screenshot displays the Portal Homepage with the following sections:

- Top Navigation:** Includes the Portal logo, a language switching icon (highlighted with a red box), a notification bell with '99', and a 'Logout' button.
- Left Sidebar:** Lists 'Affiliated Pages' (Human Factors(I), Engineering Statistics, Japanese(I), Badminton, Introduction to Service Sciences, Product Design, Database Management Systems, Manufacturing Processes, Industrial Engineering IIIA, Department of Industrial Engineering and Management) and 'Subscribed Pages' (Application Systems, Personal Profile, Basic Information, Add to Quick Links, Enrollment Certificate, Nick Name, Activity Sign-up, My Library, Parent Portal, College Students' Check). A red box highlights the 'Add to Quick Links' button.
- Main Content Area:**
  - To-Do List:** Lists tasks with deadlines, such as '【作業】[服務科學導論IE244] 學期專題報告投影片' (2天9時31分) and '【作業】[服務科學導論IE244] Assignment-2' (27天14時28分).
  - My Courses:** Lists courses with dates and messages, such as 'Introduction to Service Sciences' (2023.10.22) with 8 messages and 'Database Management Systems' (2023.10.20) with 1 message.
  - Announcement:** A yellow bar at the bottom of the main content area.
- Right Sidebar:** Includes a calendar for October 2023, 'My Schedule', and 'YZU Schedule'.

Add to Quick Links

- Move the mouse to the front of the function and a + sign will appear.



# Password Security Policy

- Your password must consist of a minimum of 8 characters and include at least one uppercase letter, one lowercase letter, one numeral, and one special character.
- Change passwords every 3 months : Portal → Personal Profile → Change Password

The screenshot shows the 'PORTAL' interface. On the left sidebar, under 'Personal Profile', the 'Change Password' link is highlighted with a red box. The main content area is titled 'Input Your Account and Password' and contains a form with the following fields: 'Account' (with a dropdown menu), 'Original Password', 'New Password', and 'Confirm Password'. The 'Original Password' field is highlighted with a red box. Below the form are 'OK' and 'Cancel' buttons, with a note in Chinese: '學分生修改密碼請按此'. A 'Please note:' section provides instructions: 'Original Password: the password used to log into the system', 'New Password' must be 'At least four characters long' and contain a 'mixture of alpha characters, numeric characters, and special characters such as &, # or %'. It also states 'DO NOT use your ID or ACCOUNT NUMBER as your new password'. A final note says: 'You will receive a confirmation email if changing your password successfully. Should you forget your password, please contact the University Library Service Desk for a new password which will not be enabled until the next day afternoon.'



# Exclusive course (Virtual Classroom)

- News
- Materials
- Homework
- Discussion
- Grades
- Contact
- Syllabus

The screenshot shows a university portal interface for an exclusive course (Virtual Classroom). The interface includes a navigation menu on the left, a course information header, and a list of course materials.

**Navigation Menu (Left):**

- Quick Links
- Grade
- Affiliated Pages
  - Engineering Statistics
  - Engineering Economics
  - Production Planning and Control(I)
  - Operations Research
  - Systems Engineering
  - Data Analysis
  - Industrial Engineering110B
  - Department of Industrial Engineering and Management
- Subscribed Pages
- Application Systems
- Personal Profile
  - Basic Information
  - Change Password
  - Enrollment Certificate
  - Nick Name
  - Activity Sign-up
  - My Library

**Course Information Header:**

- Course Info (Active)
- Activity
- Member
- News
- Materials
- Homework
- Discussion
- Grades
- Contact
- Syllabus

**Course Materials Table:**

Publisher	Title	Rating Avg	Time	Replies	Views
	【最新消息】工統(1121_IE203_A)	☆☆☆☆☆ (0)	2023.10.23	0	3
	【最新消息】10/17 課輔題目(1121_IE203_A)	☆☆☆☆☆ (0)	2023.10.17	0	10
	【教材】ch4_part1(1121_IE203_A)	☆☆☆☆☆ (0)	2023.10.15	0	27
	【最新消息】10/11 工程統計補課(1121_IE203_A)	☆☆☆☆☆ (0)	2023.10.06	0	32
	【最新消息】工統小考(1121_IE203_A)	☆☆☆☆☆ (0)	2023.09.28	0	87
	【最新消息】0926 課輔題目(1121_IE203_A)	☆☆☆☆☆ (0)	2023.09.26	0	59
	【最新消息】9/23 (六) 不上課(1121_IE203_A)	☆☆☆☆☆ (0)	2023.09.22	0	11
	【最新消息】9/19 課輔題目(1121_IE203_A)	☆☆☆☆☆ (0)	2023.09.20	0	78
	【教材】Ch3(1121_IE203_A)	☆☆☆☆☆ (0)	2023.09.17	0	47
	【教材】Ch2(1121_IE203_A)	☆☆☆☆☆ (0)	2023.09.17	0	61
	【最新消息】9/12 課輔題目(1121_IE203_A)	☆☆☆☆☆ (0)	2023.09.12	0	82
	【教材】Ch1(1121_IE203_A)	☆☆☆☆☆ (0)	2023.09.12	0	54
	【教材】課程大綱(1121_IE203_A)	☆☆☆☆☆ (0)	2023.09.12	0	42
	【最新消息】9/12 助教課收筆記(1121_IE203_A)	☆☆☆☆☆ (0)	2023.09.11	0	41

# Activity Sign-up

59

Logout

**Quick Links**

Grade

**Affiliated Pages**

- Engineering Statistics
- Engineering Economics
- Production Planning and Control(I)
- Operations Research
- Systems Engineering
- Data Analysis
- Industrial Engineering110B
- Department of Industrial Engineering and Management

▶ more...

**Subscribed Pages**

▶ hot... ▶ all...

**Application Systems**

**Personal Profile**

- Basic Information
- Change Password
- Enrollment Certificate
- Nick Name
- Activity Sign-up**
- My Library
- Parent Portal
- College Students' Check List
- Student Status
- Privacy Statement
- Student ID Card
- Family Profile

All Activities ♦ My Sign-up

Type  Unit

Type	Page	Subject	Date	Location	Registration Date	Status	Service Learning Hour(s)	SDGs	Diverse Learning Passport
線上報名	藝術與設計學系	延伸的身體	2023.10.23(一) 下午 04:10 ~ 2023.10.23(一) 下午 06:00	R70103	2023.10.23(一) ~ 2023.10.23(一) 線上報名	已報名人數: 2 名額限制: 10	無	無	2小時 持續學習,創新,持續學習,創新
線上報名	藝術中心	10/31【2023桃園電影節】《綠,畫出的我》(日本片)	2023.10.31(二) 下午 12:10 ~ 2023.10.31(二) 下午 02:00	五樓5103	2023.10.23(一) ~ 2023.10.30(一) 線上報名	已報名人數: 3 名額限制: 70	2 學務課程(課程時數) Student Affairs Course	無	2小時 持續學習,創新
線上報名	社會暨政策科學學系	社政系「社會研究方法(上)」課堂演講11/1(三)14:10-16:00 地點:R5002・開放五名~可報名額滿發展633活動	2023.11.01(三) 下午 02:10 ~ 2023.11.01(三) 下午 04:00	R5002	2023.10.25(三) ~ 2023.10.31(二) 報名尚未開始	已報名人數: 0 名額限制: 5	無	無	無
線上報名	管理學院	【一筆錢搞懂 投資銀行 x 承銷商】管院校友會產業分享會	2023.11.04(六) 下午 02:00 ~ 2023.11.04(六) 下午 04:00	R60203	2023.10.23(一) ~ 2023.11.02(四) 線上報名	已報名人數: 11 名額限制: 100	無	99以上皆無相關	無
線上報名	國際語言文化中心	11/12/9(六) BESTEP 培力英語報名 (112級資院、管院、電院大一同學優先)培力英語;陪你打造英語硬實力!!	2023.12.09(六) 上午 08:30 ~ 2023.12.09(六) 下午 04:30	R1205 & R1207	2023.10.21(六) ~ 2023.10.27(五) 線上報名	已報名人數: 6 名額限制: 250	無	04優質教育	無
線上報名	學務處	自媒體專業實習(二)ig文案內容發想 (限課外組工作夥伴領取)	2023.10.01(日) 下午 06:00 ~ 2023.10.31(二) 下午 11:00	元智大學	2023.10.21(六) ~ 2023.10.31(二) 線上報名	已報名人數: 0 名額限制: 5	無	無	25小時 溝通表達,持續學習,團隊合作,問題解決,創新,工作責任及紀律,資訊科技應用
線上報名	管理學院	【國際移動力】荷蘭維亞斯高學院碩士雙聯說明會	2023.11.21(二) 下午 12:00 ~ 2023.11.21(二) 下午 01:00	60402	2023.10.20(五) ~ 2023.11.17(五) 線上報名	已報名人數: 18 名額限制: 60	無	無	無
線上報名	華訓室	福音美化環境——歡迎各年級同學報名請先向林教官確認後才報名,並登記來的時間	2023.11.01(三) 上午 08:00 ~ 2023.11.30(四) 下午 05:00	學生福音	2023.10.30(一) ~ 2023.11.13(一) 報名尚未開始	已報名人數: 0 名額限制: 100	18 愛校服務(活動時數) Campus-loving Service	無	25小時 溝通表達,人際互動,問題解決,工作責任及紀律
線上報名	秘書室	112學年度校務研究學務工作坊	2023.11.20(一) 上午 10:00 ~ 2023.11.20(一) 下午 12:00	60104教室	2023.10.19(四) ~ 2023.11.15(三) 線上報名	已報名人數: 4 名額限制: 100	無	04優質教育	無
線上報名	學務處	駐宿夜談(限學生宿舍住學生參加)	2023.11.16(四) 下午 06:20 ~ 2023.11.16(四) 下午 09:20	R70101	2023.10.27(五) ~ 2023.11.14(二) 報名尚未開始	已報名人數: 0 名額限制: 60	3 學務課程(課程時數) Student Affairs Course	03健康與福祉,04優質教育,17多元夥伴關係	無
線上報名	華訓室	僑生新生成貴訓練暨志工服務環境等課程(限本校僑生參加)	2023.11.25(六) 上午 08:00 ~ 2023.11.26(日) 下午 05:00	花蓮市農業系尚志樓&貴賓樓閣	2023.10.24(二) ~ 2023.11.26(日) 報名尚未開始	已報名人數: 0 名額限制: 40	8 學務課程(課程時數) Student Affairs Course	04優質教育,11永續城鄉	無

# YZU APP

---

Introduction to Information System Services



# YZU APP



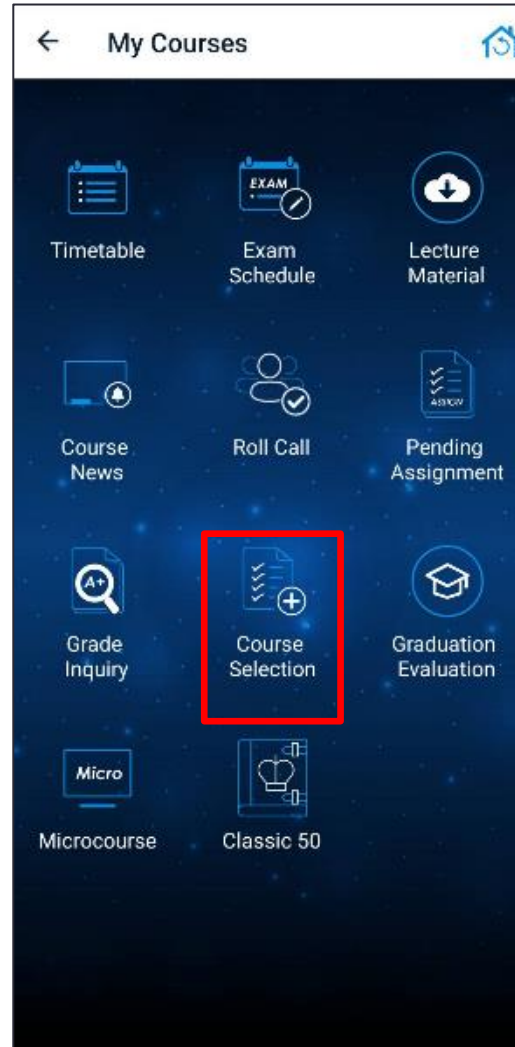
# YZU APP



<https://www.yzu.edu.tw/admin/is/index.php/tw/support/yzuapp>

- Language switching:  
Setting → Language

# Course Selection



# Roll Call & Self Sign In

- The teacher initiates the roll call. Manually / Automatically
- Detailed operation manual:
  - <https://app.yzu.edu.tw/yzuapp/>

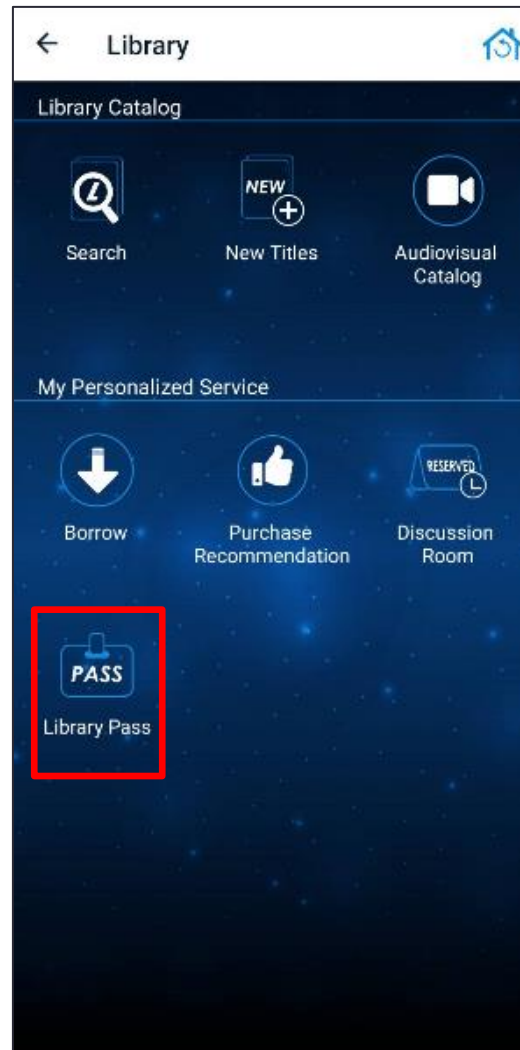


# Roll Call & Self Sign In



Shake your phones to sign in.

# Library Pass

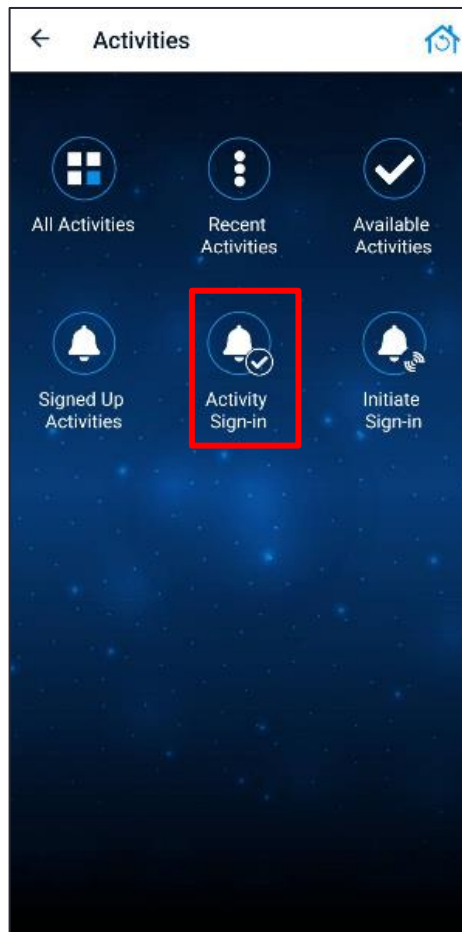




# Activity Sign In

Detailed operation manual:

[https://www.yzu.edu.tw/admin/is/files/APP/YZUAPPActivityGuide\\_1120601.pdf](https://www.yzu.edu.tw/admin/is/files/APP/YZUAPPActivityGuide_1120601.pdf)



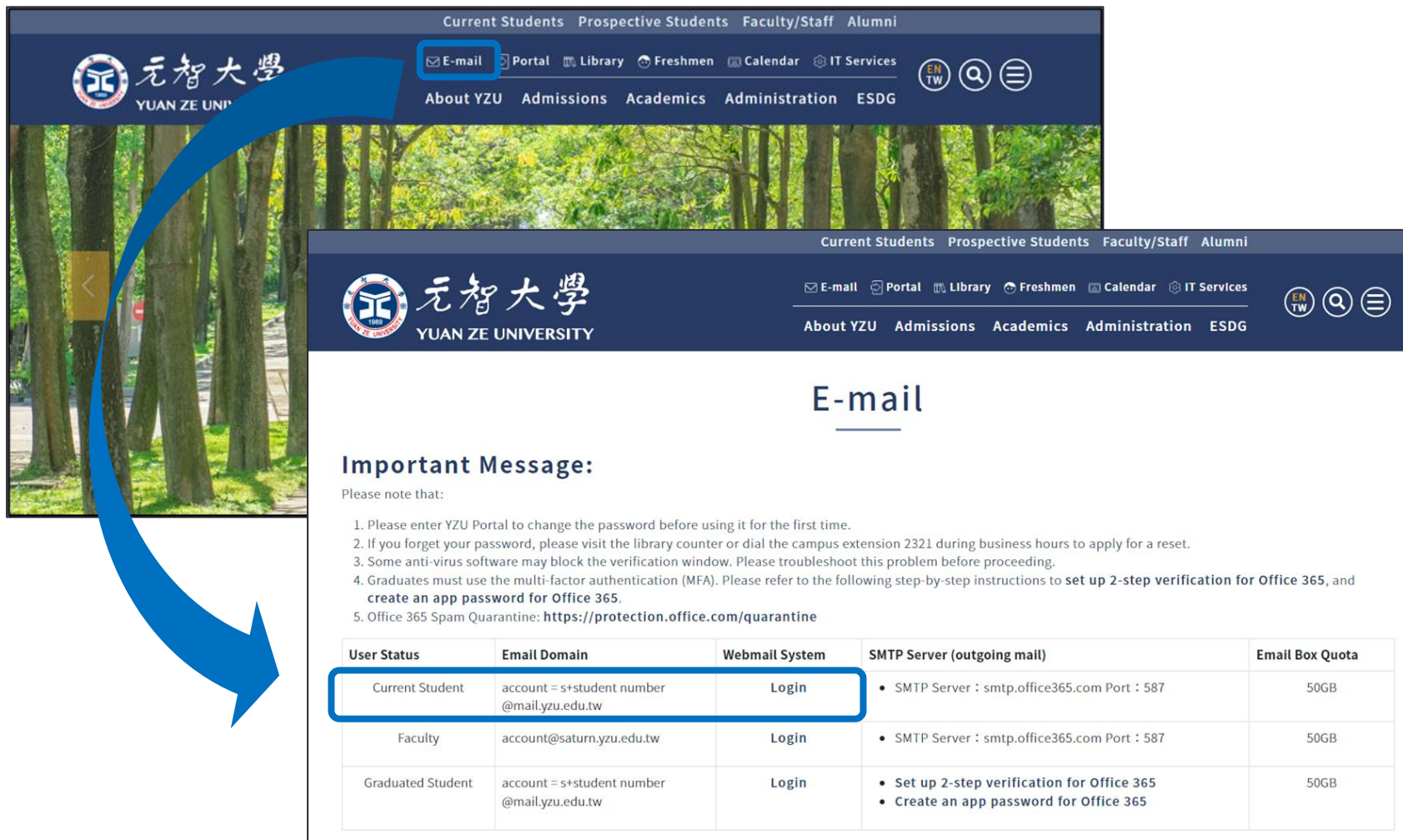
# E-MAIL

---

Introduction to Information Services



# E-mail



Current Students Prospective Students Faculty/Staff Alumni

YUAN ZE UNIVERSITY

E-mail Portal Library Freshmen Calendar IT Services

About YZU Admissions Academics Administration ESDG

EN TW

YUAN ZE UNIVERSITY

E-mail Portal Library Freshmen Calendar IT Services

About YZU Admissions Academics Administration ESDG

## E-mail

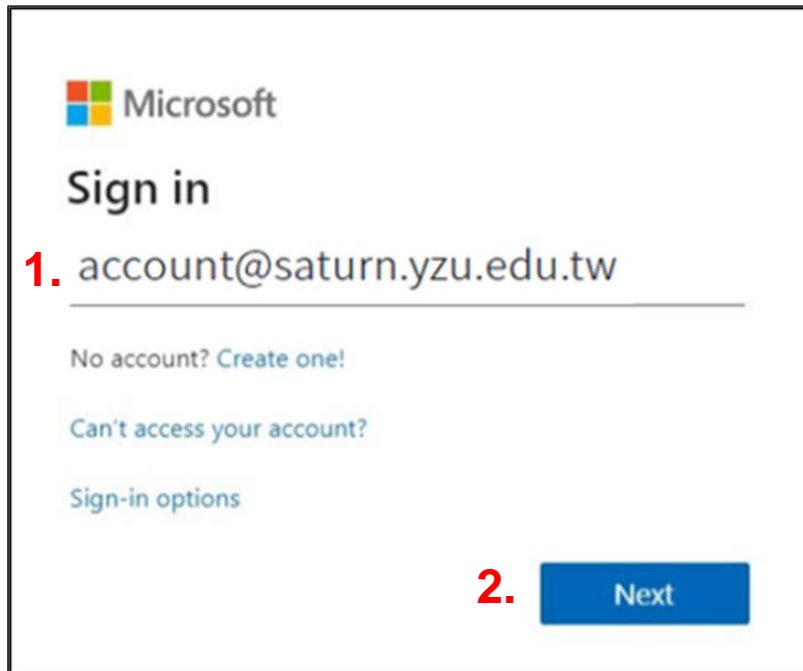
### Important Message:

Please note that:

1. Please enter YZU Portal to change the password before using it for the first time.
2. If you forget your password, please visit the library counter or dial the campus extension 2321 during business hours to apply for a reset.
3. Some anti-virus software may block the verification window. Please troubleshoot this problem before proceeding.
4. Graduates must use the multi-factor authentication (MFA). Please refer to the following step-by-step instructions to **set up 2-step verification for Office 365**, and **create an app password for Office 365**.
5. Office 365 Spam Quarantine: <https://protection.office.com/quarantine>

User Status	Email Domain	Webmail System	SMTP Server (outgoing mail)	Email Box Quota
Current Student	account = s+student number @mail.yzu.edu.tw	Login	• SMTP Server : smtp.office365.com Port : 587	50GB
Faculty	account@saturn.yzu.edu.tw	Login	• SMTP Server : smtp.office365.com Port : 587	50GB
Graduated Student	account = s+student number @mail.yzu.edu.tw	Login	• <b>Set up 2-step verification for Office 365</b> • <b>Create an app password for Office 365</b>	50GB

# How to Log In



Microsoft

Sign in

1.

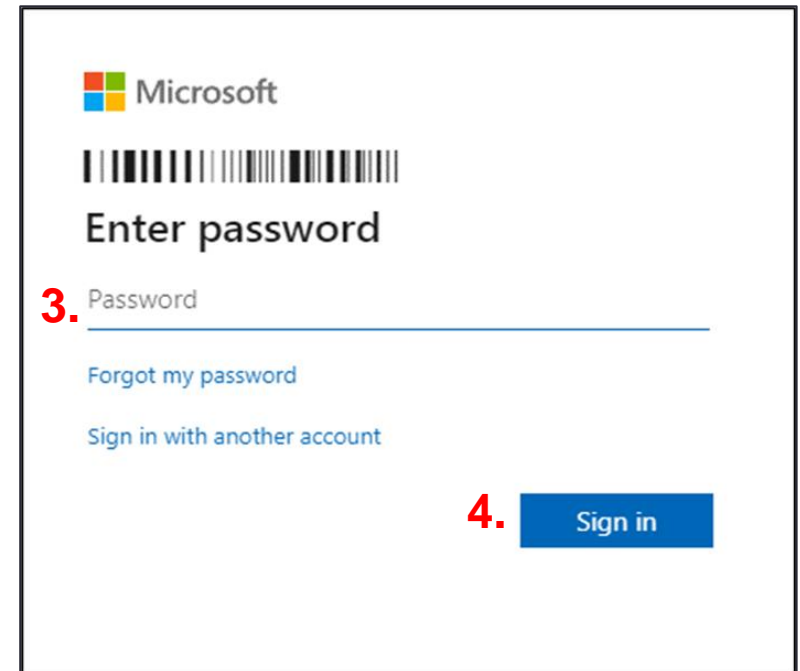
No account? [Create one!](#)

[Can't access your account?](#)

[Sign-in options](#)

2.

1. Key in email address  
ex: [s1109999@mail.yzu.edu.tw](mailto:s1109999@mail.yzu.edu.tw)
2. Next



Microsoft

Enter password

3.

[Forgot my password](#)

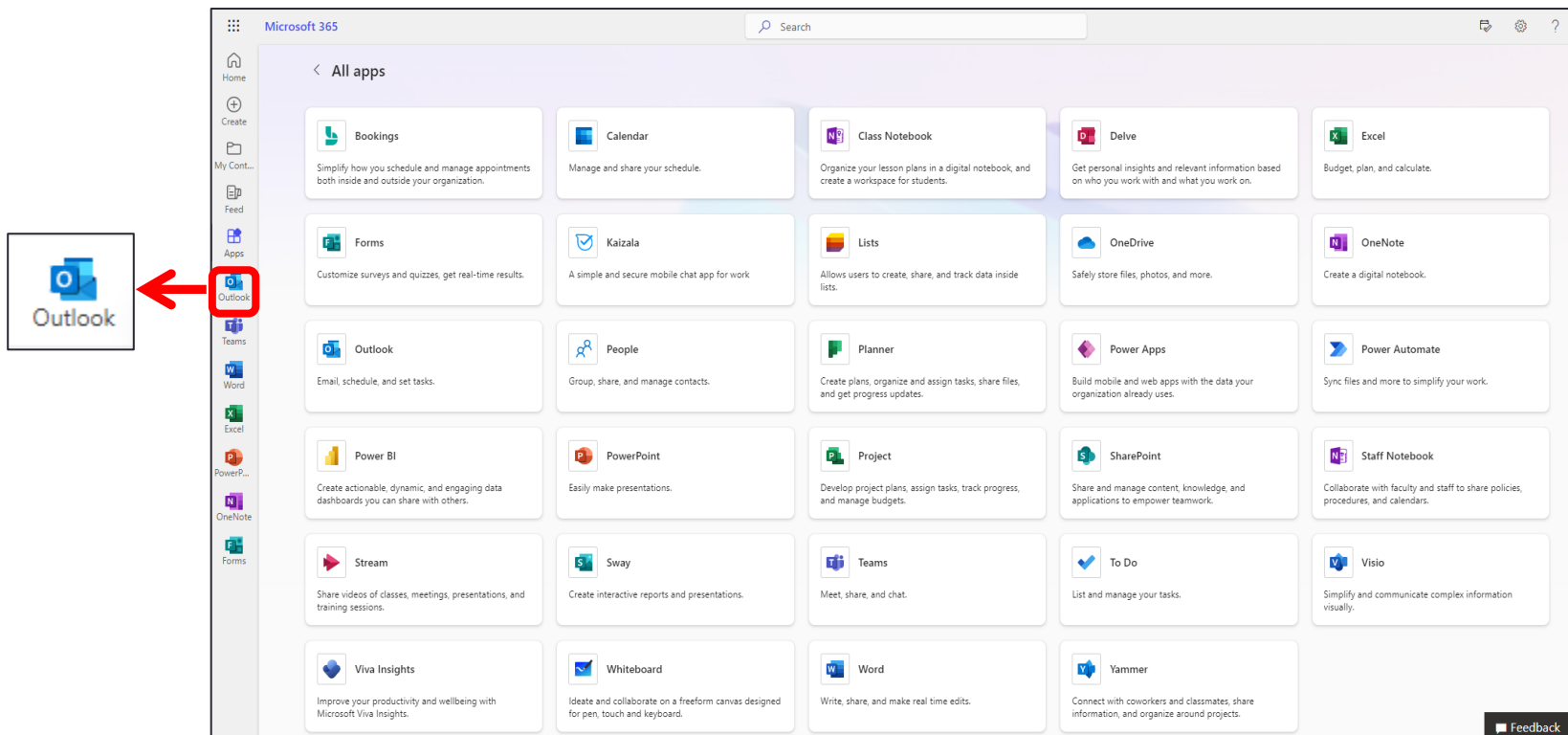
[Sign in with another account](#)

4.

3. Key in Password  
(Same Password as Portal)
4. Sign in

# Microsoft 365

- <https://www.office.com> · Enter your username and password (the same as your Portal username and password ).
- Cloud Storage : 1TB (Including M365, OneDrive, Teams, and other related services)
- On the Microsoft 365 platform, there are many common functions to choose from.



The screenshot displays the Microsoft 365 app launcher interface. The top navigation bar includes the Microsoft 365 logo, a search bar, and utility icons. The main area is titled "All apps" and contains a grid of application tiles. Each tile includes an icon, the app name, and a brief description. The tiles shown are: Bookings, Calendar, Class Notebook, Delve, Excel, Forms, Kaizala, Lists, OneDrive, OneNote, Outlook, People, Planner, Power Apps, Power Automate, Power BI, PowerPoint, Project, SharePoint, Staff Notebook, Stream, Sway, Teams, To Do, Visio, Viva Insights, Whiteboard, Word, and Yammer. A red box highlights the Outlook icon in the left-hand navigation bar, with a red arrow pointing to it from a larger Outlook icon on the left side of the slide.

# Outlook App



[Outlook App \( iOS \) User Manual](#)



[Outlook App\(Android\) User Manual](#)

# CAMPUS LICENSED SOFTWARE

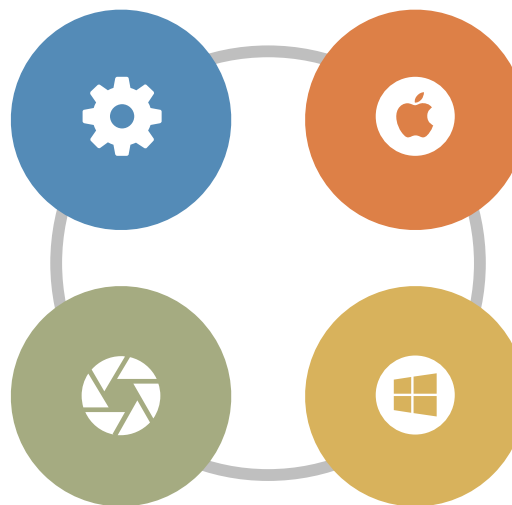
---

Introduction to Information Services

# CAMPUS LICENSED SOFTWARE

## ◆ Software List :

- Windows 10/11 Upgrades
- Microsoft Office Professional
- Microsoft 365
- Kaspersky
- SAS



## ◆ How to download?

- <https://vls.yzu.edu.tw/WebHD/>
- Enter your username and password (the same as your Portal credentials), then download the required software as needed
- If you have any questions, please call the Section of Network and Media 03-4638800 #2325 or email to [isdept@saturn.yzu.edu.tw](mailto:isdept@saturn.yzu.edu.tw)

# WIRELESS NETWORK & VPN

---

Introduction to Information Services

# Wireless Network Usage Settings

## Using Wireless Network on Campus

- TCP/IP: Set to obtain an IP address automatically, SSID: Connect to 'YZUWLAN,' and open a browser to log in with your username and password
- [Please refer to the setup instructions](#)

## Using Wireless Network Across Campuses

- Our university has joined the 「TANet Wireless Network Roaming Exchange Center」 campus wireless roaming program. When our faculty and students visit other participating schools and wish to use their wireless network, they only need to enter their full university email address, and password to gain access
- Information about Schools Participating in the Roaming Program : [TANet Wireless Network Roaming Exchange Center](#)



# SSL VPN

## ◆How to use?

- Download and Install GlobalProtect agent
- Add a connection setting and enter sslvpn.yzu.edu.tw, then click 'Connect.'
- Use your PORTAL account and password to log in to the VPN service.
- Refer to the user manual for further instructions

<https://www.yzu.edu.tw/admin/is/index.php/en-us/2015-03-19-06-08-46/ssl-vpn>



# REMOTE LEARNING PLATFORM

---

Introduction to Information Services

# Remote Learning Platform

- Our school currently uses the "Microsoft Teams" as the distance learning platform
- It can be accessed on both computers and mobile devices
- You can log in using your campus-specific username and password
- For more information and guidance, please refer to the following [Teams Operation](#)
- MS Teams Installation Guide



Q & A

---

Introduction to Information Services



## Change Password

Portal → Personal Profile → Change Password



## Forget Password

To reset your password, please visit the library's first-floor promotional desk in person.

Don't forget to bring your student ID



Mailbox capacity limit is **50GB**.

If your mailbox is full, please clear your inbox, deleted items, and other folders yourself

# How to ask questions when you have a problem?

## Phone Inquiry

- Information Inquiry & Campus Licensed Software : Section of Network and Media 03-4638800#2325
- Portal & APP : Section of System Development 03-4638800#3110

## Email

- Section of Network and Media [isnm@saturn.yzu.edu.tw](mailto:isnm@saturn.yzu.edu.tw)
- Office of Library and Information Service [isdept@saturn.yzu.edu.tw](mailto:isdept@saturn.yzu.edu.tw)
- Please provide a detailed description of the issue and your contact information. We will respond within 2-3 business days

## Online Consultation

- YZU Portal Customer Services
- Website Feedback and Communication

## In-Person Consultation

- Information Inquiry : Computer Lab Duty Room at B1 of Building 5 & 2nd Floor Section of Network and Media
- Personal Password Change : Library 1st-Floor Reference and Consultation Counter

THE END

---

