元智大學專任教師赴境外姊妹校交換申請表

**YZU Faculty Exchange Application to Overseas Partner Universities**

填寫日期Fill in Date（年Y月M日D）＿＿＿＿＿＿＿＿

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| --- | --- | --- | --- | --- | --- |
| 中文姓名Chinese Name |  | 英文姓名English Name | （與護照相同 As shown in Passport） | 性別 Gender |  |
| 所屬單位Unit | (學院College/系所Department) | 職稱Position |  |
| 申請赴姊妹校Partner University intended for exchange | 學校University | （英全名Full English Name） | 國家/地區Country/Area |  |
| 工作要項Work Commit. | 授課/洽談合作/指導學術/指導技術/ 至少需要入班授課1堂(工作要項需備註授課**主題**)。無工作要項天數將視為私人行程Lecture/Discuss cooperation/ Academic and Research Consultation.There must be one in-class lecture (please specify the lecture topic). Days without work commitments are considered private travel.

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| --- | --- |
| 日期Date | 工作要項 Work Commitments |
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| 合作單位聯絡人 Partner University's Inviter Information | (姓名Name)(職稱 Position)(電郵Email) |
| 預定赴外期間Exchange Period | 自From 年Year 月Month 日Day 至Until 年Year 月Month 日Day |
| 預期效益Beneficiary Expectations | （至少500字，請具體說明有關其提升學術、國際合作，及協助招生等成果效益 What you will be able to contribute to YZU academics, international cooperation, and enrollment assistance as an exchange faculty） |
| 經費預算Funding | 全案經費預估Estimation of the total cost：

|  |  |  |
| --- | --- | --- |
| 項目Item | 預算Cost (新台幣TWD) | 備註Remark |
| 機票費Flight ticket |  | Round Trip |
| 日支費Daily Allowance\*依臺灣行政院標準According to Taiwan Executive Yuan |  | (當地日支費Rate of daily allowance\_\_\_美金USD\*\_\_\_\_天Days\*\_\_\_\_\_匯率Exchange Rate to TWD) |
| 其他Other |  | 請註明Please specify |
| 總額Total |  |  |

呈上，所需經費已獲補助來源Sources and amount of allocated funding： 可複選，至少需要選1項 (multiple choices allowed; at least 1 must be selected)* 合作姊妹校提供經費項目及費用Contributions from partner university：\_\_\_\_\_\_\_\_\_\_\_元TWD
* 合作姊妹校提供落地招待On-site hospitality by partner university
* 院/系補助經費Subsidy by Department：\_\_\_\_\_\_\_\_\_\_\_\_元 TWD
* 其他Other（請註明Please specify）：\_\_\_\_\_\_\_\_\_\_\_元TWD

已獲補助經費總額Amount of allocated funding：\_\_\_\_\_\_\_元TWD |
| 申請人簽名Signature of Applicant |  | 系、院主管簽章Stamp of Chair and Dean |  |
| 審核單位Review Unit | 全球事務處 Global Affairs Office* 同意由經費預算補助Approved. Amount of subsidy：＿＿＿＿元TWD
* 不同意補助Declined．原因Reason：
* 其他Other：
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