元智大學專任教師赴境外姊妹校交換申請表

**YZU Faculty Exchange Application to Overseas Partner Universities**

填寫日期Fill in Date（年Y月M日D）＿＿＿＿＿＿＿＿

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 中文  姓名  Chinese Name |  | | 英文  姓名  English Name | （與護照相同 As shown in Passport） | | | | 性別 Gender |  |
| 所屬  單位  Unit | (學院College/系所Department) | | | | | 職稱  Position | |  | |
| 申請赴姊妹校  Partner University intended for exchange | 學校  University | （英全名Full English Name） | | | | 國家/地區  Country/Area | |  | |
| 工作要項  Work Commit. | 授課/洽談合作/指導學術/指導技術/  至少需要入班授課1堂(工作要項需備註授課**主題**)。 無工作要項天數將視為私人行程  Lecture/Discuss cooperation/ Academic and Research Consultation. There must be one in-class lecture (please specify the lecture topic).  Days without work commitments are considered private travel.   |  |  | | --- | --- | | 日期Date | 工作要項 Work Commitments | |  |  | |  |  | |  |  | |  |  | | | | | | | | |
| 合作單位聯絡人  Partner University's Inviter Information | | (姓名Name)  (職稱 Position)  (電郵Email) | | | | | | | |
| 預定赴外期間 Exchange Period | | 自From 年Year 月Month 日Day  至Until 年Year 月Month 日Day | | | | | | | |
| 預期效益 Beneficiary Expectations | （至少500字，請具體說明有關其提升學術、國際合作，及協助招生等成果效益  What you will be able to contribute to YZU academics, international cooperation, and enrollment assistance as an exchange faculty） | | | | | | | | |
| 經費預算  Funding | 全案經費預估Estimation of the total cost：   |  |  |  | | --- | --- | --- | | 項目Item | 預算Cost (新台幣TWD) | 備註Remark | | 機票費Flight ticket |  | Round Trip | | 日支費Daily Allowance  \*依臺灣行政院標準  According to Taiwan Executive Yuan |  | (當地日支費Rate of daily allowance\_\_\_美金USD\*\_\_\_\_天Days\*\_\_\_\_\_匯率Exchange Rate to TWD) | | 其他Other |  | 請註明Please specify | | 總額Total |  |  |   呈上，所需經費已獲補助來源Sources and amount of allocated funding：  可複選，至少需要選1項 (multiple choices allowed; at least 1 must be selected)   * 合作姊妹校提供經費項目及費用Contributions from partner university：\_\_\_\_\_\_\_\_\_\_\_元TWD * 合作姊妹校提供落地招待On-site hospitality by partner university * 院/系補助經費Subsidy by Department：\_\_\_\_\_\_\_\_\_\_\_\_元 TWD * 其他Other（請註明Please specify）：\_\_\_\_\_\_\_\_\_\_\_元TWD   已獲補助經費總額Amount of allocated funding：\_\_\_\_\_\_\_元TWD | | | | | | | | |
| 申請人簽名  Signature of Applicant |  | | | | 系、院  主管簽章  Stamp of Chair and Dean | |  | | |
| 審核單位  Review Unit | 全球事務處 Global Affairs Office   * 同意由經費預算補助Approved. Amount of subsidy：＿＿＿＿元TWD * 不同意補助Declined．原因Reason： * 其他Other： | | | | | | | | |