**元智大學邀請境外姊妹校交換教師申請表暨工作契約**

**Application and Collaboration Agreement of Exchange Faculty to YZU**

填寫日期Fill in Date（年Y月M日D）＿＿＿＿＿＿＿＿

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 邀請對象  Invited Exchange Faculty | 姓名  (Chinese Name) if applicable |  | | | | 英文  姓名  English Name | | | (First)  (Middle)  (Last) | |
| 姊妹校全名  Name of Partner University  (in full) |  | | | | 職稱  Position | | |  | |
| 國籍  Citizenship |  | | | | 出生年月日  Date of Birth | | |  | |
| 護照號碼  Passport No. |  | | | | 性別Gender | | |  | |
| 電郵Email |  | | | | 預訂機票費用Flight Ticket Cost in TWD | | |  | |
| 交換期間工作內容  Description of Work Commit. During Exchange Period | |  |  | | --- | --- | | 日期Date | 工作要項 Work Commitments | |  |  | |  |  | |  |  |   授課/洽談合作/指導學術/指導技術/  至少需要入班授課1堂(工作要項需備註授課**主題**)。 無工作要項天數將視為私人行程  Lecture/Discuss cooperation/ Academic and Research Consultation. There must be one in-class lecture (please specify the lecture topic).  Days without work commitments are considered private travel. | | | | | | | | | |
| 元智聯絡人  YZU Inviter Information | 單位Unit | | (學院College/系所Department) | | | | | | | |
| 元智邀請人暨申請人Name of Inviter/Applicant | |  | | | | 承辦人/分機  Coordinator/Ext. | | |  |
| 來校交換期間 Exchange Period | 自From 年Year 月Month 日Day  至Until 年Year 月Month 日Day | | | | | | | | | |
| 預期效益 Beneficiary Expectations | （至少500字，請具體說明有關其提升學術、國際合作，及協助招生等成果效益 What the invited exchange faculty will be able to contribute to YZU academics, international cooperation, and enrollment assistance as an exchange faculty） | | | | | | | | | |
| 經費預算  Funding | 全案經費預估Estimation of the total cost：   |  |  |  | | --- | --- | --- | | 項目Item | 預算Cost  (新台幣TWD) | 備註Remark | | 機票費Flight ticket |  | Round Trip | | 日支費Daily Allowance  \*依臺灣行政院標準  According to Taiwan Executive Yuan |  | (當地日支費Rate of daily allowance\_\_\_美金USD\*\_\_\_\_天Days\*\_\_\_\_\_匯率Exchange Rate to TWD) | | 其他Other |  | 請註明Please specify | | 總額Total |  |  |   呈上，所需經費已獲補助來源Sources and amount of allocated funding：  可複選，至少需要選1項 (multiple choices allowed; at least 1 must be selected)   * 受邀姊妹校提供經費項目及費用Contributions from invited partner university：\_\_\_\_\_\_\_\_\_\_\_元TWD * 院/系補助經費Subsidy by YZU Department：\_\_\_\_\_\_\_\_\_元TWD * 其他Other（請註明Please specify）：\_\_\_\_\_\_\_\_\_\_\_元TWD   已獲補助經費總額Amount of allocated funding：\_\_\_\_\_\_\_元TWD | | | | | | | | | |
| 檢附文件  Additional Documents | 1. 受邀交換教師於姊妹校官網上的履歷(或截圖)   The resume (or screenshot) of the invited exchange faculty on the official website of the partner university   1. 未獲國家科學及技術委員會邀請國際人士短期訪問之補助證明   A letter from NSTC indicating that your subsidy application was declined | | | | | | | | | |
| 受邀交換教師簽名:  Signature of Invited Exchange Faculty | | | |  | | | | | | |
| 元智邀請人暨申請人簽名Signature of Inviter/Applicant |  | | | | 系、院  主管簽章  Stamp of Chair and Dean | | |  | | |
| 審核單位  Review Unit | 全球事務處Global Affairs Office   * 同意由經費預算補助Approved. Amount of subsidy：＿＿＿＿元TWD * 不同意補助Declined．原因Reason： * 其他Other： | | | | | | | | | |