**元智大學邀請境外姊妹校交換教師申請表暨工作契約**

**Application and Collaboration Agreement of Exchange Faculty to YZU**

填寫日期Fill in Date（年Y月M日D）＿＿＿＿＿＿＿＿

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| --- | --- | --- | --- | --- |
| 邀請對象Invited Exchange Faculty | 姓名 (Chinese Name) if applicable |  | 英文姓名English Name | (First)(Middle)(Last) |
| 姊妹校全名Name of Partner University (in full) |  | 職稱Position |  |
| 國籍Citizenship |  | 出生年月日Date of Birth |  |
| 護照號碼Passport No. |  | 性別Gender |  |
| 電郵Email |  | 預訂機票費用Flight Ticket Cost in TWD |  |
| 交換期間工作內容Description of Work Commit. During Exchange Period |

|  |  |
| --- | --- |
| 日期Date | 工作要項 Work Commitments |
|  |  |
|  |  |
|  |  |

授課/洽談合作/指導學術/指導技術/ 至少需要入班授課1堂(工作要項需備註授課**主題**)。無工作要項天數將視為私人行程Lecture/Discuss cooperation/ Academic and Research Consultation.There must be one in-class lecture (please specify the lecture topic). Days without work commitments are considered private travel. |
| 元智聯絡人 YZU Inviter Information  | 單位Unit | (學院College/系所Department) |
| 元智邀請人暨申請人Name of Inviter/Applicant  |  | 承辦人/分機Coordinator/Ext. |  |
| 來校交換期間 Exchange Period | 自From 年Year 月Month 日Day 至Until 年Year 月Month 日Day |
| 預期效益Beneficiary Expectations | （至少500字，請具體說明有關其提升學術、國際合作，及協助招生等成果效益 What the invited exchange faculty will be able to contribute to YZU academics, international cooperation, and enrollment assistance as an exchange faculty） |
| 經費預算Funding | 全案經費預估Estimation of the total cost：

|  |  |  |
| --- | --- | --- |
| 項目Item | 預算Cost (新台幣TWD) | 備註Remark |
| 機票費Flight ticket |  | Round Trip |
| 日支費Daily Allowance\*依臺灣行政院標準According to Taiwan Executive Yuan |  | (當地日支費Rate of daily allowance\_\_\_美金USD\*\_\_\_\_天Days\*\_\_\_\_\_匯率Exchange Rate to TWD) |
| 其他Other |  | 請註明Please specify |
| 總額Total |  |  |

呈上，所需經費已獲補助來源Sources and amount of allocated funding： 可複選，至少需要選1項 (multiple choices allowed; at least 1 must be selected)* 受邀姊妹校提供經費項目及費用Contributions from invited partner university：\_\_\_\_\_\_\_\_\_\_\_元TWD
* 院/系補助經費Subsidy by YZU Department：\_\_\_\_\_\_\_\_\_元TWD
* 其他Other（請註明Please specify）：\_\_\_\_\_\_\_\_\_\_\_元TWD

已獲補助經費總額Amount of allocated funding：\_\_\_\_\_\_\_元TWD |
| 檢附文件Additional Documents | 1. 受邀交換教師於姊妹校官網上的履歷(或截圖)

The resume (or screenshot) of the invited exchange faculty on the official website of the partner university1. 未獲國家科學及技術委員會邀請國際人士短期訪問之補助證明

A letter from NSTC indicating that your subsidy application was declined |
| 受邀交換教師簽名:Signature of Invited Exchange Faculty |  |
| 元智邀請人暨申請人簽名Signature of Inviter/Applicant |  | 系、院主管簽章Stamp of Chair and Dean |  |
| 審核單位Review Unit | 全球事務處Global Affairs Office* 同意由經費預算補助Approved. Amount of subsidy：＿＿＿＿元TWD
* 不同意補助Declined．原因Reason：
* 其他Other：
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